
POSITION:	Wallingford AD Site Manager
AREA	Operations
REPORTING TO	Regional Operations Manager (Oxfordshire)
LOCATION:	Benson, Wallingford, Oxfordshire, OX10 6SQ

ROLE SUMMARY:

Reporting to the Regional Operations Manager, your role is to ensure that the site that you run is operated as efficiently and safely as possible, in compliance with relevant regulation; and that it delivers outstanding service to its customers. Maximising the efficiency of your site and the profitability of contracts serviced there, enables Severn Trent Green Power to generate the cash to reinvest in plant and training, to maintain our competitiveness going forward. This is good for growth and job security.

Your site is an advert for Severn Trent Green Power. Potential customers visiting your site are impressed with the operation and environment that you control and are more likely to support an STGP tender. Regulators feel little need to visit having once seen the site.

REMUNERATION & BENEFITS:

- Competitive Salary
- 25 days holiday + 8 Bank holidays with the option to purchase additional leave
- Annual company bonus scheme (linked to key performance indicators)
- Private Medical Insurance
- Company Vehicle
- Company pension scheme
- Occupational health cover
- Comprehensive flexible benefits scheme including Gymflex, Electric car salary sacrifice scheme, Dental and Critical Illness Insurance and our Technology Scheme where you can spread payment for a variety of Technology purchases
- Sharesave scheme - A chance to save up to £500 per month for three or five years, with the option to buy Severn Trent Plc shares at a discounted rate

KEY ROLE RESPONSIBILITIES:

Plant Operations - processing

- Planning and managing the processing of all feedstocks
- Communicating plant capacity to the sales team in advance
- Maximising operating efficiency/margins – site P&L responsibility
- Planning and purchasing all sundries, services for site
- Reporting, analysing and addressing variances (weekly/monthly KPIs).

Digestate management - haulage, spreading

- Ensuring PAS110 compliance and securing required permits, licenses, exemptions
- Planning spreading operations for maximum efficiency (minimum cost)
- Finding outlets for products; and maximising revenues
- Liaising with local farmers, contractors – timings, quantities.

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Maintenance

- Conducting routine maintenance – daily weekly, monthly – to minimise down time
- Managing support from contractors, agents, and workshop
- Managing/purchasing box spares, other spare parts
- Balancing capex and maintenance costs
- Maintaining site appearance – grass, outside areas, decoration, repairs

HSE

- Delivering high standards of safety across the site, 24/7
- Drafting method statements and risk assessments

Compliance

- Maintaining adequate records, samples, lab tests regimes
- Ensuring compliance with BMS
- Managing complaints – first line
- Liaising as required with EHO, EA, HSE, AH
- Maintaining PAS110; ABPR certifications
- Adhering to planning conditions

Customer/contract liaison

- Managing necessary communications to customers (e.g. opening hours etc)
- Building relationships with drivers (waste teams)
- Problem solving – invoice reconciliation, weighbridge issues, diversion of vehicles

Marketing

- Receiving guests, visitors
- Conducting tours
- Local community outreach and liaison

Management

- Staffing - recruiting, training
- Performance management of direct reports including IGP's and Objective setting

HERE'S WHAT OUR IDEAL CANDIDATE LOOKS LIKE

Essential Experience

- Managing site and operators
- Managing Site health and safety
- Mechanical aptitude
- Plant Operator Experience (telehandler, Excavator, Bobcat, Cherry Picker and loading shovel)
- Experience working with regulators
- Understanding PASS110
- understanding of HACCAP
- DSEAR
- Confined space certification including using BA
- Management training

Preferred Experience

- WAMITAB – AD
- NEBOSH National Standard or Health & Safety certificate

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- Understanding PASS110
- Knowledge of regulatory requirements for EA, ABP, HSE, RHA & PAS.
- Proficient Word, Excel, PowerPoint and Outlook, googlesheets

WHO ARE SEVERN TRENT GREEN POWER?

Severn Trent Green Power, part of the Severn Trent plc group of companies is a successful, national, waste company with an excellent reputation in the organic waste and renewable energy sector. We operate 8 anaerobic digestion facilities, 2 in-vessel compost sites, and 3 open windrow compost sites. We are the largest producer of renewable energy from food waste in the UK.

The company's strategy is to continue to develop as a market leader in the recycling and processing of organic wastes and generating enough renewable energy throughout the business to meet our triple carbon pledge to be carbon neutral by 2030